

Maricopa County Air Quality Department

Protecting and improving our most basic resource



Announcing an Outstanding Career Opportunity

Air Quality Director

*"Our definition of excellence is delivering full value to
the taxpayer and citizen for every dollar spent."*



Maricopa County

Tom Manos, County Manager



Citizens Serving Citizens

The Community

Today, Maricopa County is home to over 3.8 million people, and is one of the fastest growing populations in the United States over the last decade. Given its warm climate, more than 12 million visitors come annually to the Valley of the Sun. Recreational activities include some 200+ golf courses, and more than 120,000 acres of County park land in which to camp, hike, fish or just relax. Natural attractions such as the Grand Canyon and the red rocks of Sedona are only a few hours away.

Structure

Maricopa County is the largest local government in Arizona. The County has the equivalent of more than 12,000 full-time County employees serving the public in such areas as public health, flood control, law enforcement, libraries, parks and recreation, courts, transportation, animal care and control, economic and community development, and elections. The County organization reflects the constitutional separation of powers and the unique constitutional and statutory provisions that establish county government in Arizona. Maricopa County's total annual budget is in excess of \$2.2 billion.

Economy

Maricopa County has a full-service economy that provides large markets in retail, health care, research, customer service, entertainment, financial and banking, wholesale trade, agricultural, arts and cultural, construction, manufacturing, light industry, distribution, and recreation and leisure services. Maricopa County's economic base continues to evolve and become more diverse. The reliance on tourism and construction is decreasing as other industries grow. Maricopa County's quality of life, cost of living, skilled workforce, good universities and favorable business climate contribute to the improvement of its economy. Maricopa County has also been repeatedly recognized as one of the best managed local governments in America. *Taken together, these factors make Maricopa County an exceptional place to build a career!*

Mission

Provide regional leadership and fiscally responsible, necessary public services so residents can enjoy living in a healthy and safe community.

Vision

Citizens serving citizens by working collaboratively, innovatively, efficiently, and effectively. We will be responsive to our customers while being fiscally prudent.

Values

- Public Interest First
- Open and Honest
- Accountable
- Measure Results
- Relentless Improvement
- Communicate and Collaborate
- All People Realize Their Full Potential

Strategic Priorities

- Support safe communities and neighborhoods by providing access to a timely, integrated and cost-effective smart justice system.
- Provide best in class regional services, both mandated and of concern to citizens, while coordinating with municipalities, other local jurisdictions, and community-based entities to consolidate services and avoid duplication, when applicable.
- Deploy an effective and efficient infrastructure to implement streamlined policies and procedures to improve delivery of services and promote a healthy workplace and a fully engaged workforce.
- Be innovative in leveraging its resources, adaptive in its regulatory policies and practices, and proactive in its public relations to attract, promote, and support the growth of business enterprises to produce a vibrant and balanced regional economy.
- Efficiently manage County resources and engage in effective fiscal planning with integrity and transparency to promote financial stability and economic prosperity for Maricopa County residents.



About the Department

The Maricopa County Air Quality Department is a regulatory agency whose goal is to ensure federal clean air standards are achieved and maintained for the residents and visitors of the county. The department is governed by the Maricopa County Board of Supervisors and follows air quality standards set forth by the federal Clean Air Act.

Mission: The mission of the Air Quality Department is to provide clean air to Maricopa County residents and visitors so they can live, work and play in a healthy environment.

Vision: Powered by dedicated staff, guided by integrity and service, to provide clean air for our citizens.

Values: Working closely with our customers and citizens to provide clean air through innovation, collaboration and technology. Serving our external and internal customers through timely, open and honest communication. A diverse workforce that is respected for its positive attitude, integrity and dedication to air quality. Being accountable as stewards of the public's resources and the environment. We all share responsibility for the air we breathe.

There are five divisions within the Air Quality Department.

Air Monitoring—Oversees the county's 24 stations fixed-monitoring network and responds to air quality emergencies.

Compliance—Performs site inspections, training and enforcement.

Permitting—Issues permits for major/minor sources, including dust and general sources.

Planning and Analysis—Responsible for air quality rules and ordinances, plans, emission inventories and scientific analysis.

Trip Reduction—Manages the County's trip reduction program and administers the voluntary vehicle retrofit program.

Strategic Goals

- By June 30, 2018, air quality at all air monitoring stations will be in compliance with federal health standards 100% of the time over 365 days. (Addresses all pollutants).
- By June 30, 2018, the compliance rate of permitted sources to rules and regulations will increase from 91% to 99%.
- By June 30, 2018, the percentage of citizens being adequately informed of air pollution issues will increase to 80% and making clean air choices will increase by 10% from baseline year as reported in a Maricopa County Citizens' Satisfaction Survey.

The Position

The Air Quality Director reports to the Deputy County Manager and has management oversight of an annual operating budget of approximately \$16.2 million and a staff of 130+ employees. The Director is responsible for the strategic and visionary leadership of the Air Quality Department.

Duties include but are not limited to:

- Lead the day-to-day operations of the Air Quality Department by directing the resources of the permitting, compliance, media, business, and enforcement activities.
- Provide oversight through the Deputy Director for air monitoring, trip reduction, voluntary vehicle repair and replacement, human resources, planning & analysis, emissions inventory and finance/budget programs.
- Provide technical and professional leadership in the development and implementation of the Department strategic plan, programs, goals, objectives, policies, procedures and work standards while incorporating the County's Managing for Results model.
- Maintain cooperative relationships and deal tactfully with elected officials, state and federal agencies, citizen groups and county administration.
- Provide reports for the Board of Supervisors; advise the Board and County Administrator, citizens and other leadership groups on the formulation of policy and plans related to air quality, enforcement criteria and regulatory issues.
- Effectively monitor and interpret changes in laws and regulations impacting air quality in Maricopa County and assess the impact of changing regulations upon service delivery and County activities.
- Effectively guide the decision-making related to policy change, future strategic directions and enforcement criteria.
- Coordinate ancillary program activities, chair task forces, address the legislature and regulatory groups and serve as the County's chief spokesman for Air Quality.
- Develop new and revised solutions for complex issues and perform related work as required.



The Ideal Candidate

The ideal candidate will possess a Bachelor's degree in Environmental Health, Public Health, Engineering, Natural or Physical Science or closely related field and ten (10) years of professional air quality experience including five (5) years of supervisory and/or management experience.

A Master's degree in environmental health, natural science of physical science is preferred. An equivalent combination of training and experience, which provides the required knowledge, skill and abilities, may be substituted on a year for year basis.

Must have knowledge of policy/procedure development and implementation related to regional air quality standards; federal, state, and local laws, codes, and regulations related to air quality improvement and air pollution; principles and theory of public administration including general administration, human resource, fiscal and accounting management; and County customer service objectives and strategies.

Must have the ability to plan, organize, direct and evaluate the overall activities of a multi-disciplinary staff involved in air quality policy and program development, monitoring and enforcement; direct the establishment and implementation of regional and procedures to attain and maintain mandated air quality standards; ensure that departmental activities conform to federal, state, and local laws; analyze, interpret, and apply pertinent provisions of governmental policies, mandates, or agreements; identify and resolve operational problems and recommend solutions; analyze complex problems, evaluate alternatives and reach sound conclusions within legal and procedural constraints.

Must be skilled in preparing correspondence, reports, and oral presentations for public officials, executive management, the public, and the media; establishing and maintaining effective working relationships with others; maintaining accurate records and files; communicating effectively with a variety of individuals representing diverse cultures and backgrounds and function calmly in challenging situations, which require a high degree of sensitivity, tact, and diplomacy; treating County employees, representatives of outside agencies, and members of the public with courtesy and respect; exercising appropriate judgment in answering questions and releasing information; and analyzing and projecting consequences of decisions and/or recommendations.

In addition, must possess, or have the ability to obtain by the time of hire, a valid Arizona driver's license and appropriate industry certifications.

How to Apply

Interested applicants are required to submit an online application with a resume and cover letter.

[Click here to apply.](#)

Submitted information should describe your experience as it relates to the responsibilities indicated in this description. A comprehensive reference check will be conducted on the top finalists. The information submitted is subject to public disclosure. Assistance with moving relocation expenses may be available. This position is Unclassified under the Maricopa County Employee Merit System Rules. **This recruitment is Open Continuous.**

Compensation & Benefits

Maricopa County offers an outstanding comprehensive salary and benefits package. The salary range for this position is \$106,766 to \$166,566 annually, with salary dependent upon the experience of the selected candidate. Benefits are provided which include: medical, dental and vision health plans; health care, dependent care flexible spending accounts; deferred compensation programs; County-paid life insurance; short/long-term disability insurance; 10 paid holidays, vacation, sick and family medical leave; training and employee development; wellness program including 24/7 free gym; subsidized bus, vanpool and commuter programs and County subsidized membership in the Arizona State Retirement System. Click [here](#) for a complete overview of our benefits package.

Additional Information

For additional information about this outstanding career opportunity, please contact:

Keely Farrow
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Email: farrowk@mail.maricopa.gov



Diversity & Inclusion

It is the policy of Maricopa County not to discriminate in employment or the provision of services. Maricopa County is an Equal Opportunity Employer. We provide reasonable accommodation in the application and/or testing process to eligible individuals requesting assistance under the Americans with Disabilities Act. Auxiliary aids and services are available upon request to individuals with disabilities.